



Keeping children safe

Make sure your child is safe with people who are employed to look after them in your home



[fis.cityoflondon.gov.uk](https://www.fis.cityoflondon.gov.uk)

Before you employ someone in your home, keep this guidance in mind:

▶ CV

Have they provided a full employment history?

▶ References

Did you speak to the referee? Were there any previous concerns?

▶ Qualification

Do they have any childcare experience?

▶ Disclosure and Barring Scheme (DBS) check

Is the potential employee registered with the Annual update DBS scheme or do you need to carry a check out?

▶ Interview

Think carefully about your interview questions, and consider asking about behaviour management and emergency responses.

If your child has a disability or SEN do they have experience?

▶ How do you talk to your child about keeping safe?

* This is not an exhaustive list, but a few pointers to help you think about what is best for your child

Registering your nanny/au pair on Ofsted's voluntary register is easy. Training and DBS checks are offered as part of the registration process. Register at **www.ofsted.gov.uk**

BENEFITS OF REGISTRATION

- ✓ Your child is safe and receives good quality care
- ✓ Your nanny/au pair can gain training and more qualifications

For more details about registering with Ofsted, contact the Family Information Service:

020 7332 1002

EEYService@cityoflondon.gov.uk

CONCERNED ABOUT SOMEONE LOOKING AFTER YOUR CHILD?

You can contact the Designated Officer (formerly known as the Local Authority Designated Officer (LADO) at the City of London Corporation on:

0207 332 1215

USEFUL LINKS

www.nspcc.org.uk

<https://www.childrenssociety.org.uk/child-protection-and-safeguarding>