



Welcome to the first edition of the Education Mile Newsletter. Our aim is to share local and national updates as well as interesting news with Early Years Providers in the City of London. If you have any ideas or example of good practice to share and would like them included in one of our next editions, please contact [eeyservice@cityoflondon.gov.uk](mailto:eeyservice@cityoflondon.gov.uk).

#### Did you know?

Children with lots of daylight in their classrooms progress 20% faster in maths and 26% faster in reading in 1 year than those with the least.



#### Providers' Forum



The next Early Years Providers Forum will take place on **Wednesday 18<sup>th</sup> October 2017, 6-8pm at The Guildhall, North Wing, Room 10, Ground Floor.**

The following topics will be included in the agenda: Local Offer, SEN training and SEND area inspections, update on the changes to the agreement and payment process, LADO referrals.

If you would like to discuss a particular subject, please contact me at least 5 days before the meeting so it can be included in the discussion ([britten.isabelle@cityoflondon.gov.uk](mailto:britten.isabelle@cityoflondon.gov.uk))

#### FYI new Early Years Provider Hub

From 5th September 2017 childcare providers in the City will have access to the Early Years Providers (EYP) Hub/system which would allow you to process the 30 hours validation checks seamlessly. Setting managers will receive emails from the City of London Early Years Team informing them they have been assigned to the setting alongside a separate email containing a registration link. Once you can log in you will be able to:-

- Manage your setting's users
- Do 30 hours eligibility checks
- Manage your Pupil Register
- Prepare pupil records for making your first claim
- Begin your first claim when the claim form is switched to 'active' for the new period



Informal training will be arranged with settings on how to use/navigate the new system. Please email [amrul.khan@cityoflondon.gov.uk](mailto:amrul.khan@cityoflondon.gov.uk) if you have not yet received the email.

## 30 hours for 3 and 4 year olds of working parents: rules for starting places



A child will be entitled to the additional free hours from the term after the child has attained the age of three and the child's parent has a current positive determination of eligibility from HMRC.

The relevant dates (in relation to the age criterion) are as follows:

- Children born in the period 1<sup>st</sup> January to 31<sup>st</sup> March: the start of term beginning on or following 1<sup>st</sup> April after the child's third birthday;
- Children born in the period 1<sup>st</sup> April to 31<sup>st</sup> August: the start of term beginning on or following 1<sup>st</sup> September after the child's third birthday;
- Children born in the period 1<sup>st</sup> September to 31<sup>st</sup> December: the start of term beginning on or following 1<sup>st</sup> January after the child's third birthday.

A child who becomes ineligible during the first half of a funding block should be funded until the end of that funding block (31 March, 31 August, 31 December) or for as long as they remain under compulsory school age, whichever is the shorter.

A child who becomes ineligible in the latter half of the funding block (up to the last day of the funding block) should be funded until the end of the following funding block or for as long as they remain under compulsory school age, whichever is the shorter.

## Fire Risk Assessment

Fire safety legislation is complicated and many people are unaware of their legal duties. In England and Wales, the Regulatory Reform (Fire Safety) Order 2005 applies to all non-domestic premises, and **that includes nurseries.**



The person carrying out the fire risk assessment must identify and reduce the fire risk by managing fire safety procedures, taking account of those particularly at risk; fire drills, means of escape, etc.

A nursery is a busy place and a fire risk assessment will need to take into account any special needs staff and children they may have.

All fire protective measures must be safe, reliable, efficient, effective and ready for use at all times. The law requires that there is a suitable system of maintenance for all fire protection equipment/systems, so that any faults or failings will be found and rectified quickly. It is recommended that installation and maintenance of fire protection equipment be carried out by a competent person who has Third Party Certification.

Key points to remember:

- Fire train staff at least once a year.
- Have a fire risk assessment done or reviewed by a competent person annually.
- Have in place a written emergency fire action plan that is understood by all staff.
- Have a fire safety policy.
- If a member of staff or a regular visitor has a disability, then have a PEEP (personal emergency egress plan) in place.

For more information, go to:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/14879/making-your-premises-safe-short-guide.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/14879/making-your-premises-safe-short-guide.pdf)